

Membership Subscription

• Starting a subscription

When applying for ESACT membership, you should:

1. Send e-mail to an ESACT member (can be a member of the [ESACT Executive Committee](#)) with motivation statement and CV asking him/her to support your application for membership
2. Submit to the [ESACT office](#) the motivation statement and the e-mail from the proposing member confirming that he/she supports your application



Only upon reception of these two documents, the ESACT office will send you the link via e-mail for you to proceed with the subscription



The next steps consist in:

1. An “automatic reply” e-mail will be sent to the applicant mentioning that the application is going to be evaluated by the ESACT Executive Committee and that he/she will be informed as soon as a decision is made by the ESACT Executive Committee
2. The ESACT office will inform the applicant about the outcome of his/her application
3. The ESACT office will inform the applicants that were accepted to proceed with the payment of membership fees (see “How to” in section below)



New members must pay a 5 Year Membership fee (100 Euros) after their application has been accepted



• Renewing a subscription

Follow the steps below to renew/activate your ESACT membership:

1. Logon <http://www.esact.org/amember/> with your username and password
2. Membership history is indicated on the right part of the screen with the expiration date of your last subscription
3. With the dropdown “Select Subscription” chose the period you wish to start or renew your membership and the payment system



Renewal of membership will start at the expiration date of the last subscription. In some cases we will manually modify the dates after payment



Payment Options

Option 1: Online Credit Card Payment with PayPal (**recommended**)

The online credit card payment option is the simplest and the quickest. Payments are immediately processed online and the membership is renewed in minutes. The PayPal system has been selected for the online credit card payment because it is a well-established, secure and reliable system (see <http://www.paypal.com> for the complete documentation).

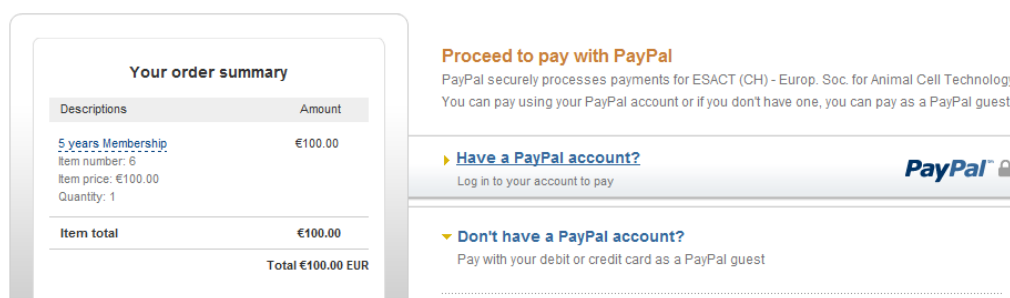
How to?

The steps are the following:

1. Login to [Members Page](#) using the username and password you created when applying for ESACT membership (in case you have forgotten this info, please contact the [ESACT office](#))
2. Once the “Subscription” and “Paypal” is chosen, click the “Subscribe” button
3. You will be redirected to the PayPal secured site (see below)


ESACT (CH) - Europ. Soc. for Animal Cell Technology

English ▾



Your order summary	
Descriptions	Amount
5 years Membership Item number: 6 Item price: €100.00 Quantity: 1	€100.00
Item total	€100.00
Total €100.00 EUR	

Proceed to pay with PayPal
PayPal securely processes payments for ESACT (CH) - Europ. Soc. for Animal Cell Technology. You can pay using your PayPal account or if you don't have one, you can pay as a PayPal guest.

▶ **Have a PayPal account?**
Log in to your account to pay 

▼ **Don't have a PayPal account?**
Pay with your debit or credit card as a PayPal guest

4. If you don't have a PayPal account, you have to create one by entering your personal information and credit card details as shown above. You will receive an email from PayPal with a link to confirm the activation of your account
5. If you already have a PayPal account, login by entering your e-mail and PayPal password
6. The next screens will bring you through the details of the transaction and end with a final confirmation
7. When you will click on “Continue”, you might get a security warning. This is because you are leaving the PayPal secured site and returning to the ESACT website
8. You will immediately receive 2 emails, one from PayPal and the other one from the ESACT both confirming the transaction

IMPORTANT:

Refunding: If for one reason or another you need to be refunded, please contact us. No fees are applied for refunding during a period of 60 days after the transaction.

Cancelling your PayPal account: To cancel your account, you just have to: 1) go to www.paypal.com; 2) login with the username/password you have selected when you created your account; 3) under "My Account" at the extreme right of the submenu click "profile"; 4) left column (Account Information) bottom line "Close Account"; 5) select the reason (“one time payment” for example); and 6) finish

Option 2: Bank Transfer

Bank transfer payments need to be verified and the membership must be activated manually. This will generate delays (days to weeks) and can potentially lead to mistakes.

How to?

The steps are the following:

1. Login to [Members Page](#) using the username and password you created when applying for ESACT membership (in case you have forgotten this info, please contact the [ESACT office](#))
2. Once the “Subscription” and “Offline” is chosen, click the “Subscribe” button
3. A confirmation is displayed on the screen with the details of the transaction. These details will also be sent to you by email, including the amount you should pay
4. The details for the bank transfer are:

ESACT e.V.
Deutsche Bank
Account Nr: 0189191
BLZ: 27070024
IBAN: DE55 2707 0024 0018 9191 00
BIC: DEUTDEDB270

IMPORTANT: Please note that for transfers within Germany the Account Nr and BLZ are needed while for transfers outside Germany IBAN and BIC are needed

5. Your membership will be renewed upon reception/confirmation of your payment

IMPORTANT:

Time for activating membership: The payment is verified manually and it might take several days/weeks for your membership to be activated

Payments not confirmed: in case your payment is not confirmed, the ESACT office will contact you via e-mail

Name and receipt number: Please, at all times, include your name and the receipt number in your bank transfer payments

Any further questions can be addressed via e-mail to admin@esact.org